

GARFIELD COUNTY BUILDING PERMIT PROCESS

STEP 1: Determine Permitting Agency

Outside City Limits?

Contact:
Garfield County Public Works
19th and Arlington, (509) 843-1301

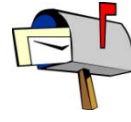


Within City Limits?

Contact:
City of Pomeroy
(509) 843-1601

STEP 2: Prerequisite Permitting and Approvals

Prior to submitting a building permit application, obtain all necessary prerequisite permits and/or approvals such as county road R/W and approach permits, planning/zoning related permits, septic and water permits, addressing or any other approvals required prior to submitting your application? You may contact the departments listed below to determine what those requirements are.



Garfield County Public Works

19th and Arlington
Pomeroy, WA
(509) 843-1301

Garfield County Health District

121 S. 10th Street
Pomeroy, WA
(509) 843-3412

Garfield County Sheriff's Department

789 Main Street
Pomeroy, WA
(509) 843-3494

Building and
Planning Dept.

Road Right-of-
Way Use

Water
Availability
(Well Reqs and
Approval)

Sewage System
Approval

Obtain Your
Physical
Address

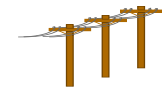
STEP 3: Submit A Completed Building Permit Application to Garfield County Public Works

Applications must be mailed or delivered in person. Emailed or electronic copies will not be accepted. Applications must be filled using blue ink. After you submit your application, the Public Works department will take the completed Application to the departments listed in the boxes to verify that all prerequisite permits, approvals and/or waivers were obtained. Time to process the required documents is dependent upon the complexity of your building project. Each department may contact you if additional information, permitting, approvals or waivers are required.

STEP 4: Permit Approval or Denial

After completion of the application evaluation and plan review process, the Public Works Department will contact you about whether your application is denied, approved or addition information is required. Once your building permit application is approved, the building permit will be sent to you for signature. Sign the building permit and submit back to Garfield County Public Works along with the required building permit fee, which is stated on the building permit

STEP 5: Begin Building



Electrical Power Available?

Contact your power company

Drill Well/Install Septic

(Wells must be drilled and inspected before you build!)
Contact your well driller.

Apply for Electrical Permit

Contact: Washington Labor & Industries 1-800-292-5920

Build Road Approach

Contact: Garfield County Public Works, County Engineer

Step 6: Building Inspections

To schedule a building inspection, please call (509) 843-1301. You must call at least 24 hours in advance. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the building official.